

**PLANNING AND  
COMMUNITY DEVELOPMENT**

Jeffery Adams, Director  
Ashley Minery, Planner  
Darby Terrell, Planner



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**Transportation Advisory Committee  
July 11, 2023 at 6:00 PM  
Commissioners Chambers, 101 South Broad Street**

**AGENDA**

**CALL TO ORDER**

- I. WELCOME**
- II. PUBLIC COMMENT** (15-minute time limit. Speakers are limited to three minutes.)
- III. ORGANIZATIONAL MEETING**
  - A. Election of Chair and Vice Chair
  - B. Review of Responsibilities
- IV. AGENDA MODIFICATIONS**
- V. CONSENT AGENDA**
  - A. Minutes (January 10, 2023 & April 11, 2023)
- VI. PRESENTATION:**
  - A. Roundabout Safety by Mike Reese, Congestion Management Regional Engineer for the Western Region (NCDOT)
- VII. OLD BUSINESS**
  - A. NCDOT State Transportation Improvement Program (STIP) Update
  - B. NCDOT Current Project Update
  - C. Transylvania County Comprehensive Transportation Plan (CTP) Update
- VIII. NEW BUSINESS**
  - A. SPOT 7.0 Prioritization Special Meeting
  - B. Staff Report
- IX. PUBLIC COMMENT** (15-minute time limit. Speakers are limited to three minutes.)
- X. COMMISSIONER MEMBERS' COMMENTS**

**ADJOURNMENT**

**PLANNING AND  
COMMUNITY DEVELOPMENT**

Jeff Adams, Director  
Ashley Minery, Planner  
Darby Terrell, Planner



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**Agenda Item:** V-A

**Memorandum**

**From:** Darby Terrell, Planner

**To:** Transylvania County Transportation Advisory Committee

**Date:** July 4<sup>th</sup>, 2023

**Meeting Date:** July 11<sup>th</sup>, 2023

**Subject:** Approve the January 10<sup>th</sup>, 2023 and April 11th, 2023 Meeting Minutes

**Contact Info:** darby.terrell@transylvaniacounty.org or (828)884-1870

**Attachment(s):**

1. Transportation Advisory Committee Outline
2. RPO FAQ Document
3. SPOT-STIP Process Summary

**Purpose:** Reviewing the responsibilities of the Transportation Advisory Committee at the beginning of the new fiscal year.

**Background:** The Committee will be given a short review of their responsibilities during the Organizational Meeting.

**Financial Impact:** None

**Strategic Plan Goal & Strategy:** Goal 6: "County government is service driven, transparent and performance based with more active and engaged citizens."

Strategy 6E: "Provide timely, accurate, transparent and informative communication to the public and across the organization with superior customer service delivery."

**Recommendations:** Staff has no recommendations at this time for the Transylvania County Transportation Advisory Committee.

The Transylvania County Transportation Advisory Committee is an advisory board to the Transylvania County Commissioners, with representation from the City of Brevard, and the Town of Rosman. The Transylvania County Transportation Advisory Committee or TAC is responsible for the following:

- Reviews current road conditions.
- Advises the County Board of Commissioners and the NC Department of Transportation (DOT).
- Participates in transportation project prioritization in Transylvania County as part of the North Carolina's State Transportation Improvement Program. (NC DOT Division 14).
- Participates in the development of the County's Comprehensive Transportation Plan every five to ten years.
- Considers alternate transportation projects including pedestrian, bicycling, and greenway trails.

The Transportation Advisory Committee (TAC) meets the 2nd Tuesday in:

- January
- April
- July
- October

in the Commissioners' Chambers located at 101 S. Broad Street in the Administration Building at 7:00pm. Special meetings are held as needed to prioritize transportation projects for funding through the SPOT process.

# Rural Planning Organization (RPO) Explanation

## What is a Rural Planning Organization (RPO)?

The establishment of Rural Transportation Planning Organizations (RPOs) is similar in concept to the urban Metropolitan Transportation Planning Organizations (MPOs). The RPOs provide rural areas the opportunity to work in partnership with the North Carolina Department of Transportation toward development of sound, short-range and long-range transportation planning for rural areas.

In 1998 Congress recognized the transportation needs of the rural areas and presented similar opportunities afforded the urban areas as part of the statewide planning provisions of the Transportation Equity Act for the 21st Century (TEA-21). TEA-21 calls for enhanced consultation with rural local officials and encourages states to use existing regional development organizations to facilitate the participation of elected officials.

Locally based rural transportation planning gives communities the opportunity to make transportation investment decisions that enhance economic and community development goals. Metropolitan Planning Organizations (MPOs) have the federal authority to implement their plans, but the Rural Planning Organizations (RPOs) are voluntary in North Carolina and have been given authority by the state.

## What are the major functions of an RPO?

- Rural Transportation Planning Organizations have four core functions:
- Developing, in cooperation with the Department, long-range local and regional multimodal transportation plans.
- Providing a forum for public participation in the transportation planning process.
- Developing and prioritizing suggestions for transportation projects the organization believes should be included in the State's Transportation Improvement Program.
- Providing transportation-related information to local governments and other interested organizations and persons.

## What are some of the products of RPO planning?

- Planning Work Program - An annual program of planning activities and programmed expenditures of federal planning funds.
- Priority Needs List - A listing of local priorities for transportation improvements that are submitted to the state of North Carolina for consideration in the development of the Transportation Improvement Program (TIP).

## How were RPOs established?

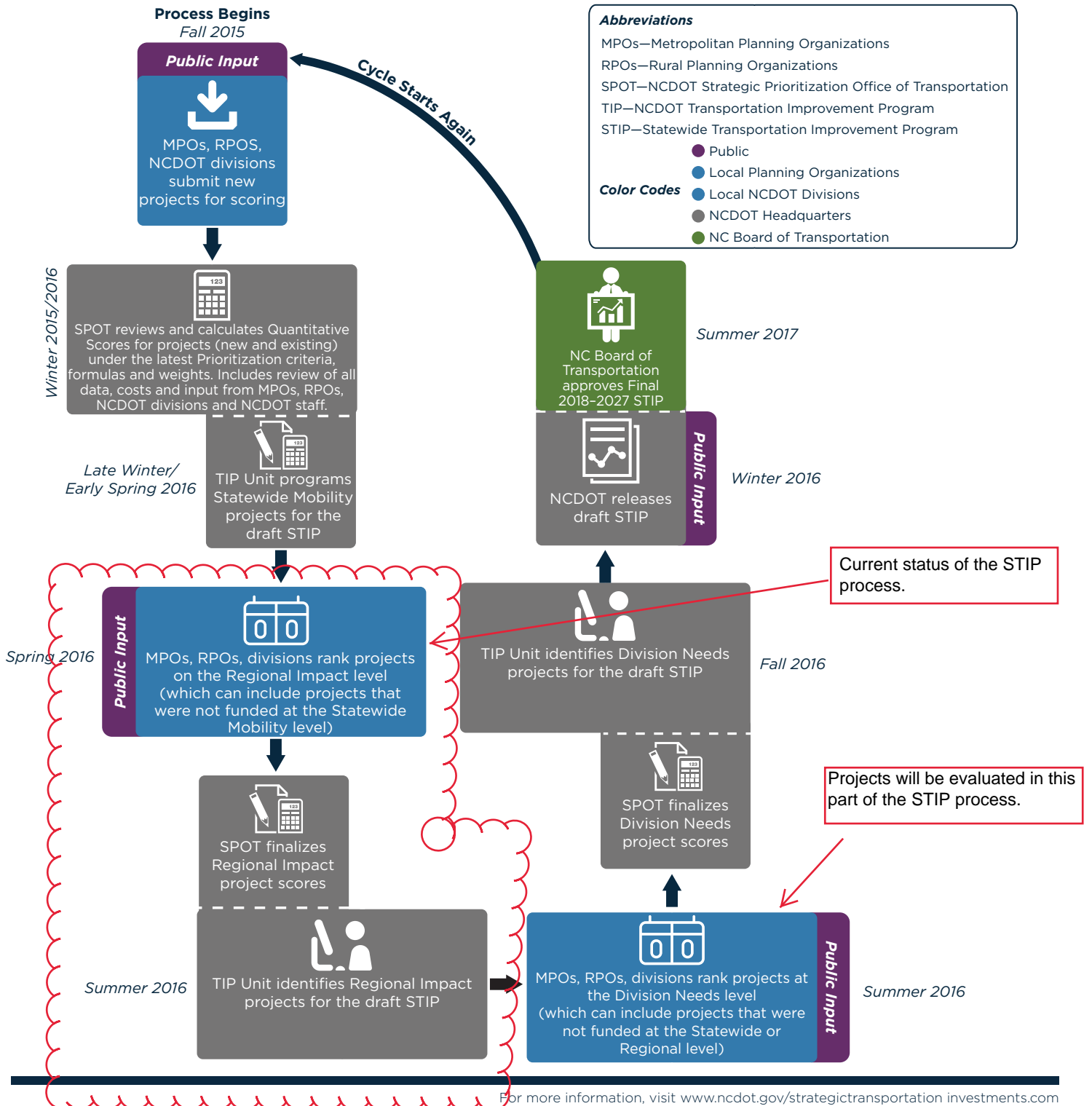
The 1997-98 Session of the North Carolina General Assembly ratified the Board of Transportation Reform Bill (House Bill 1304) mandating the Board, with the assistance of the Secretary and the NCDOT, to develop a plan to establish Rural Planning Organizations (RPOs) as a counterpart to the existing MPOs. The purpose of these RPOs is to give the rural areas of the state a voice in transportation issues that they have lacked in the past.

The 1999 Session of the North Carolina General Assembly ratified Senate Bill 1195, an act to authorize the Department of Transportation, in cooperation with local elected officials, to establish rural transportation planning organizations to plan rural transportation systems and to advise the department on rural transportation policy.



# STATE TRANSPORTATION IMPROVEMENT PROGRAM DEVELOPMENT

The State Transportation Improvement Program (STIP) is the North Carolina Department of Transportation's (NCDOT) 10-year construction schedule for projects. The schedule is updated every two years based on a data-driven process called Prioritization, as well as the latest state and federal financial situation and the status of preconstruction activities. Schedule development must adhere to the Strategic Transportation Investments (STI) law which mandates ongoing evaluation and improvement to ensure the process continues to be responsive to North Carolina's diverse needs. Developing a STIP is accomplished through ongoing collaboration with our regional planning partners—metropolitan and rural planning organizations—and public input is a key component.



## STRATEGIC TRANSPORTATION INVESTMENTS LAW

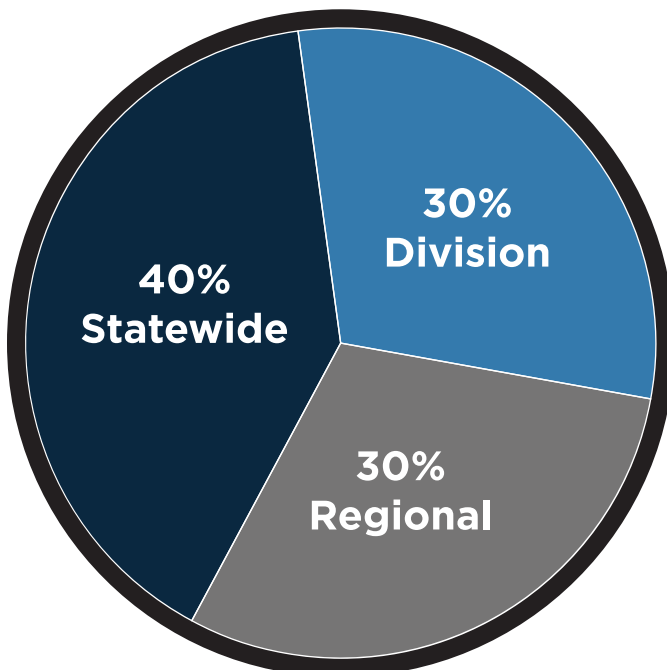
Passed in 2013, the Strategic Transportation Investments Law (STI) allows NCDOT to use its funding more efficiently and effectively to enhance the state's infrastructure, while supporting economic growth, job creation and a higher quality of life. This process encourages thinking from a statewide and regional perspective, while also providing flexibility to address local needs.

STI established the Strategic Mobility Formula, which allocates available revenues based on data-driven scoring and local input. It was used for the first time to develop NCDOT's the 2016–2025 State Transportation Improvement Program (STIP), which schedules the projects that will be funded during a 10-year period. While federal law requires it to be updated at least every four years, NCDOT updates the STIP every two years.

## PRIORITIZATION

NCDOT uses a transparent, data-driven method for prioritizing transportation investment decisions. Through the process, called Prioritization, potential transportation improvement projects are submitted to NCDOT to be scored and ranked through the Strategic Mobility Formula at the statewide, regional and division levels, based on approved criteria such as safety, congestion, benefit-cost and local priorities. These scores and other factors are used to determine whether a project receives funding. Project prioritization occurs every two years. The current round of Prioritization is referred to as P4.0, because it is the fourth iteration of this process.

## REVENUE DISTRIBUTION



## HOW THE STRATEGIC MOBILITY FORMULA WORKS

The Strategic Mobility Formula funds projects in three categories:

- Division Needs
- Regional Impact
- Statewide Mobility

### Division Needs

Projects in this category receive 30 percent of the available revenue, shared equally over NCDOT's 14 transportation divisions, which are groupings of local counties. Project scores are based 50 percent on data and 50 percent on rankings by local planning organizations and the NCDOT transportation divisions.

Highway projects in this category are analyzed according to five criteria:

- Congestion (15 percent)
- Benefit/cost (15 percent)
- Safety (10 percent)
- Freight and military) (5 percent)
- Accessibility/Connectivity (5 percent)

### Regional Impact

Projects in this category receive 30 percent of available revenue. Projects on this level compete within regions made up of two NCDOT transportation divisions, with funding divided among the regions based on population. Data makes up 70 percent of the project scores in this category. Local rankings account for the remaining 30 percent.

Regional Impact projects are analyzed according to five criteria:

- Congestion (20 percent)
- Benefit/cost (20 percent)
- Safety (10 percent)
- Accessibility/connectivity (10 percent)
- Freight and military (10 percent)

### Statewide Mobility

Projects in this category receive 40 percent of available revenue. The project selection process is based 100 percent on data.

Statewide Mobility projects are analyzed according to six criteria:

- Congestion (30 percent)
- Benefit/cost (25 percent)
- Economic competitiveness (10 percent)
- Safety (15 percent)
- Multimodal and military (5 percent)
- Freight and mobility (15 percent)

### Alternate Criteria

To provide more flexibility, STI allows regions and divisions to develop alternate criteria tailored to their individual needs. To do so, the metropolitan and rural planning organizations and the NCDOT divisions within the region must unanimously agree on the criteria.

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**Agenda Item:** V-A

**Memorandum**

**From:** Darby Terrell, Planner

**To:** Transylvania County Transportation Advisory Committee

**Date:** July 4<sup>th</sup>, 2023

**Meeting Date:** July 11<sup>th</sup>, 2023

**Subject:** Approve the January 10<sup>th</sup>, 2023 and April 11th, 2023 Meeting Minutes

**Contact Info:** darby.terrell@transylvaniacounty.org or (828)884-1870

**Attachment(s):** 1. January 10<sup>th</sup>, 2023, Regular Meeting Minutes

**Purpose:** 2. April 11th, 2023, Regular Meeting Minutes

**Background:** Review and approve the regular meeting minutes from January 10<sup>th</sup>, 2023 Transportation Advisory Committee Meeting.

**Financial Impact:** Meeting minutes are prepared after each TAC meeting and submitted to the Committee for their review and approval in accordance with North Carolina Open meeting law.

**Strategic Plan Goal & Strategy:** None

Goal 6: "County government is service driven, transparent and performance based with more active and engaged citizens."

Strategy 6E: "Provide timely, accurate, transparent and informative communication to the public and across the organization with superior customer service delivery."

**Recommendations:** Staff recommends the Transylvania County Transportation Advisory Committee review and approve, or approve with modifications, the regular meeting minutes from the January 10<sup>th</sup> 2023 and April 11th, 2023.

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**TRANSYLVANIA COUNTY TRANSPORTATION ADVISORY COMMITTEE  
MINUTES**

**January 10, 2023, 6:00 PM**

- I. **Welcome:** The meeting was called to order at 6:00 PM. Mr. David Carter, Mr. Aaron Bland, Mr. Howie Granat, Mr. Mark Tooley, Mr. Jimmy Whitmire, Mr. Keith Wilmont, and Mr. Harold Paxton were present. Mr. Scott McCall (excused) and Mr. Rick Lasater (excused) were absent. Mr. Troy Wilson, Mr. Steve Williams, and Rusty Darnell from North Carolina DOT also attended. Ms. Vicki Eastland from Land of Sky Rural Planning Organization (RPO) was also in attendance. There were six members of the public present.
  
- II. **Public Comment:** There was no public comments.
  
- III. **Agenda Modifications:** There were no proposed agenda modifications.
  
- IV. **Consent Agenda:**
  - A. Minutes (July 12, 2022)

There was no discussion of the consent agenda. Mr. Tooley moved to approve the consent agenda. Mr. Granat seconded the motion. All present members voted in favor, and the motion carried.
  
- V. **Old Business:**
  - A. NCDOT Current Projects Update

Mr. Williams introduced the Assistant District Engineer, Mr. Rusty Darnell. Mr. Darnell gave updates on the two current construction projects in Transylvania County. Mr. Darnell informed the Committee that the Davidson River Village project was nearing completion by finishing up the roundabout. They will be meeting with the city on how to continue the multi-use path. Attached to that project is the Buchanan section. There was no update from him at this time. Mr. Darnell informed the Committee that the High School project for bike and pedestrian paths had completed the bulk of construction. They are working with the City of Brevard to ensure the correct colors. Mr. Darnell stated he would check with both of those projects and update the Committee on any changes in the future.
  
  - B. Land of Sky RPO Update:

Ms. Vicki Eastland presented the Committee with an overview of what the following public meeting would center around: the Comprehensive Transportation Plan (CTP). Ms. Eastland discussed the role of public interaction, how Land of Sky RPO was involved, and the overall process after receiving the public input during the later public meeting.



## **VI. New Business:**

### **A. Director's Report:**

Ms. Terrell gave an update on the letter requesting NCDOT to work with the Forest Service to take down dangerous trees was sent to the County Commissioners for their consideration and approval. The Commissioners did approve the letter, and it was sent to NCDOT. Ms. Terrell informed the Committee that NCDOT had responded that the requested roads would need substantial money from the budget. Mr. Darnell told the board that the maintenance departments of NCDOT were seeing a decrease in budgets this year. Ms. Terrell informed the Committee that the next meeting for the Committee would be on April 11, 2023.

## **VII. Public Comment:**

There was no public comments.

## **VIII. Committee Members' Comments:**

Harold Paxton: Mr. Paxton stated he would also like Hannah Ford Road to be looked at by NCDOT for removing dangerous trees. Chair Carter also mentioned he had received a request from someone on US 276 South. Mr. Darnell stated that the Maintenance department is running on a skeleton budget, and they need more in the budget to be proactive regarding removing trees. Mr. Paxton stated he wants Hannah Ford Road to look at a speed reduction. Mr. Williams stated that Mr. Paxton could contact NCDOT to discuss speed reduction.

Mr. Paxton moved to request the County Commissioners to propose a reduction in speed on Hannah Ford West from 40 mph to 30 mph.

Mr. Williams stated that this request could come directly from this Committee or a citizen. Mr. Paxton stated that citizens had requested this from NCDOT, which has stayed the same. Mr. Darnell stated he would pursue this for Mr. Paxton.

Chair Carter moved to have a letter sent to the State Highway Patrol about more enforcement on Hannah Ford Road from the Committee, seconded by Mr. Granat. All present members voted in favor, and the motion carried.

Howard Granat: Mr. Granat stated he and Mr. Tooley requested NCDOT to investigate reducing the speed on US 276 in Pisgah Forest. Mr. Williams stated the request had been reviewed and they should have received a response. Mr. Tooley stated that he received an email from NCDOT stating the speed would be reduced to 45 mph. Mr. Granat asked NCDOT if there was a timeline for putting shoulders on that section of the road. Mr. Williams stated it depends on the Forest Service telling NCDOT what they want for this project. It is currently on hold due to cost increases and design changes. Ms. Eastland stated that NCDOT is now trying to use the designated funding to pay for the final design and look for additional funding for the construction piece. Mr. Granat also asked if adding a pedestrian crossing near the end of

Caldwell Street was possible. Mr. Williams stated that Mr. Granat needs to reach out to NCDOT. It will be easier to get to a crosswalk if the location is at an intersection.

Mark Tooley: Mr. Tooley wanted to thank Mr. Williams and the NCDOT for getting back so fast to Mr. Granat and him about the speed reduction inquiry.

Jimmy Whitmire: Mr. Whitmire discussed the Green Road Bridge construction, in how he and all the citizens who gave their feedback to NCDOT are disappointed their ideas were not included in the bridge's construction.

Mr. Tooley moved to adjourn the meeting. Mr. Wilmont seconded the motion. All present members voted in favor, and the meeting was adjourned at 6:32 PM.

\_\_\_\_\_  
Darby Terrell, Planner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

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**TRANSYLVANIA COUNTY TRANSPORTATION ADVISORY COMMITTEE  
MINUTES**

**April 11, 2023, 6:00 PM**

**I. Welcome:** The meeting was called to order at 6:00 PM. Mr. David Carter, Mr. Scott McCall, Mr. Howie Granat, Mr. Rick Lasater, and Mr. Harold Paxton were present. Mr. Mark Tooley (excused), Aaron Bland (excused), Mr. Keith Wilmont (excused), and Mr. Jimmy Whitmire (excused) were absent. Mr. Troy Wilson, Mr. Steve Williams, and Mr. Rusty Darnell from North Carolina DOT also attended. There were five members of the public present.

**II. Public Comment:**

Kevin Howell: Discussed his concern on the proposed Pisgah Forest Intersection Roundabout that is scheduled to begin construction. Specifically, on how it will affect the businesses around that intersection, with the changing of the traffic flow. He also provided a document that included questions and studies that disprove the effectiveness of Roundabouts for vehicles and pedestrians. He was also concerned that NCDOT didn't seem to work with the businesses during the planning process or during the right of way acquisition.

Jerry Brown: Mr. Brown owns the plaza and Hog-Wild restaurant near the intersection and is concerned about losing an entrance to the plaza as well as parking spaces for the restaurant. He said NCDOT didn't come to discuss anything with the businesses, and when the Right of Way agent came to discuss acquisition of his property there were no plans provided to him.

Robin: She is concerned with a loss of business for the eye practice that depends on the Messino Cancer Center across the intersection. She is also concerned because of clients stating they do not want to drive through the Roundabouts. She also stated that no NCDOT representative had come to her business to explain what was happening.

**III. Agenda Modifications:** Mr. Harold Paxton suggested adding an update or discussion on the Green Rd Bridge, Hannah Ford Road, and what was discussed in the public comment. Staff suggested that those items could be brought up during one of NCDOT's agenda items, Mr. Steve Williams from NCDOT agreed.

**IV. Consent Agenda:**

**A. Minutes (January 10, 2023)**

There was no discussion of the consent agenda. Chair Carter suggested some changes to the January 10, 2023, minutes. The Committee will review and seek to approve the minutes at the next meeting.

**V. Old Business:**

**A. NCDOT State STIP Program Update:**

Ms. Terrell gave an update on behalf of Ms. Vicki Eastland of Land of Sky RPO. She informed the Committee of the Draft 2024-2033 STIP that has been developed, which will be going to the State’s Board of Transportation for adoption in May. This was created during NCDOT’s financial challenges to help further along needed road projects.

**B. NCDOT Current Projects Update**

Mr. Steve Williams of NCDOT gave an update to the Committee on current construction and upcoming construction projects. Mr. Williams also introduced Troy Wilson, who will be the new District Engineer. Mr. Williams also passed around a new contact sheet for NCDOT Division 14. Please see below the tables discussed for the updates.

LOS RPO, Division 14, Transylvania County April 2023, Construction Updates

County	TIP#	Route	Location Description	Completion Date	Revised Completion Date	Completion Percent
Transylvania	R-5605	US-64	DAVIDSON RIVER VILLAGE CONNECTOR FROM US-64 TO US-276/US-64 IN PISGAH FOREST.	4/30/2018	12/1/2022	92%
Transylvania	17BP.14.R.182	SR 1131	Bridge No. 108 on SR 1131 (Middlefork Rd.) over Middle Fork French Broad River.	4/19/2023		90%
Transylvania	R-5794I, U-5104	US-64	US 64 BUS S. CALDWELL ST APPROXIMATELY 70 FEET SOUTH OF INT WITH BRACKEN LN, US 64 FROM JUST WEST OF BREVARD ACADEMY	6/25/2023	7/16/2023	73%
Transylvania		US-64	RESURFACING ON US 64 (ROSMAN HWY) AND VARIOUS SECONDARY ROUTES THROUGHOUT TRANSYLVANIA COUNTY	10/15/2023		3%

LOS RPO, Transylvania County, Division 14, April 2023, Project Development Update

Project ID	County	Description	R/W Acq Begins	DRAFT 2024-2033 STIP R/W	Let Date	DRAFT 2024-2033 STIP Let	Project Manager
EB-5858	TRANSYLVANIA	BREVARD - CONSTRUCT BIKE /PEDESTRIAN BRIDGE FROM CITY OF BREVARD EXISTING SHARED USE PATH ACROSS DAVIDSON RIVER	8/18/2023	2022	9/26/2024	2024	Barry Mosteller
EB-6037B	TRANSYLVANIA	ECUSTA RAIL TRAIL	9/30/2021	2021			Lonnie Watkins
R-5865	TRANSYLVANIA	US 276 FROM US 64 TO AVERY CREEK TRAIL HEAD. WIDEN TO 3-LANES WITH BICYCLE LANES.	5/15/2022	----	9/12/2023	2023	Barry Mosteller
R-5800	TRANSYLVANIA	US 64 FROM US 276, FORTUNE COVE RD TO US 64 BUSINESS (N. CALDWELL ST). CONSTRUCT MEDIAN AND ACCESS CONTROL MEASURES.	12/16/2022	2023	9/17/2024	2025	Barry Mosteller
R-5799	TRANSYLVANIA	INTERSECTIONS OF US 64, US 276 and NC 280 CONSTRUCT INTERSECTION IMPROVEMENTS.	7/16/2021	2022	8/15/2023	2024	Barry Mosteller
R-5763	TRANSYLVANIA	SR 1540 (WILSON ROAD)FROM SR 1504 (OLD US 64) TO US 276.UPGRADE ROADWAY	2/14/2022	2022	9/19/2023	2024	Garrett Higdon
R-5919	TRANSYLVANIA	US 178 (EAST MAIN STREET) AT SR 1156 (MAIN STREET) IN ROSMAN TO SR 1133 (MIDDLEFORK ROAD) MODERNIZE ROADWAY.	10/12/2028	PE	1/1/2040	PE	Barry Mosteller
R-5882	TRANSYLVANIA	US 64 (S. BROAD ST.), US 64 BUSINESS (S. CALDWELL ST.), SR 1116 (N. COUNTRY CLUB ROAD), IMPORVE INTERSECTION ALIGNMENT	7/21/2028	NF	1/1/2040	NF	Kenneth McDowell
B-5550	TRANSYLVANIA	REPLACE BRIDGE 870102 ON RAILROAD AVENUE OVER KINGS CREEK			5/9/2023	2023	Garrett Higdon
BP14-R022	TRANSYLVANIA	Replace Bridge #11 on SR1559 (Solomon Jones Rd) over Walker Creek	2/11/2024		2/8/2025		Adam Dockery
BP14-R012	TRANSYLVANIA	This replaces B-5972 for bridge 142 over trib to Tucker Creek on SR 1324 (Tanasee Gap Rd)	1/9/2023		1/9/2024		Adam Dockery
17BP.14.R.181	TRANSYLVANIA	Bridge NO. 61 on SR 1309 (Silversteen Rd.) over Parker Creek.	7/11/2022		1/9/2024		Adam Dockery
HB-0026	TRANSYLVANIA	REPLACE BRIDGE 870030 OVER FRENCH BROAD RIVER ON SR 1533 (EVERETT ROAD)	5/15/2024	2024	2/16/2025	2025	Zach Shuler
HF-0004	TRANSYLVANIA	US276. INSTALL GUARDRAIL AND CONSTRUCT SIDEWALK AND INSTALL GUARDRAIL FROM SLIDING ROCK TO PROPOSED OFF-SITE PARKING				2024	Garrett Higdon

During the updates Mr. Williams addressed the concerns of the Committee members and the public that was present at the meeting. Mr. Williams stated there have been plenty of studies done in the past 10 years that prove Roundabouts are the safer option for both traffic and pedestrians than a standard stoplight intersection. He also stated it was directed by the County Commissioners that they do not wish to see more stoplight intersections in the County when the Ecusta Road intersection was being built. Mr. Williams also stated all projects are presented to the public and the public has been allowed to comment on them. The public meeting for the Pisgah Forest Intersection was held in 2018, most comments during the meeting were positive on roundabouts being put in. Mr. Williams also addresses the Green Rd Bridge with the Committee.

The Committee discussed the projects listed in the current construction, construction project list, and the concerns the public brought to the meeting. During discussion two motions were brought up to address the concerns of roundabouts and their effect on businesses and pedestrians.

Mr. Paxton motioned to recommend to the County Commissioners to put a moratorium on all roundabouts in the County till further study is done into the effects of roundabouts on businesses, the motion was seconded by Mr. Rick Lasater. The motion was voted down 3 (David Carter, Scott McCall, and Howard Granat) to 2 (Harold Paxton and Rick Lasater).

More discussion occurred during the vote when it was clear it wasn't going to pass, and the Committee decided to amend the motion.

Mr. Howard Granat amended the motion to recommend having more study on effects of roundabouts on pedestrian and bicyclists, traffic, and the impact to businesses. Motion was seconded by Mr. Scott McCall. The motion was approved unanimously.

**C. Transylvania County Comprehensive Transportation Plan (CTP) Update:**

Ms. Terrell spoke on behalf of Ms. Vicki Eastland since she was unable to attend. The update stated that NCDOT Planning Division was compiling the public comments from the January 10<sup>th</sup> public meeting, survey results, and drafting the CTP document. After which they would compile the information and data in the template for review and final edits before sending to the CTP workgroup. The Committee would then review and comment on the plan at their next meeting in July.

**VI. New Business:**

**A. Annual Report Discussion:**

Ms. Terrell presented the Committee with a staff-created update on the Committee's main highlights this fiscal year. The Committee discussed the documents suggested a correction or two and then put it to a vote.

Mr. McCall motioned to approve of the discussed changes, seconded by Mr. Lasater. The motion was approved unanimously.

**B. Director's Report:**

Ms. Terrell updated the Committee on the monthly count of riders for the Fixed Route, see below. Mr. Jeff Adams, Director of Planning and Community Development introduced himself to the Committee. Ms. Terrell informed the Committee that the next meeting for the Committee would be on July 12, 2023.

<u>Transportation's Fixed Route Totals:</u>	
<input type="checkbox"/> October-225 riders	<input type="checkbox"/> January-162 riders
<input type="checkbox"/> November-153 riders	<input type="checkbox"/> February- 236 riders
<input type="checkbox"/> December-118 Riders	<input type="checkbox"/> March- 226 riders

**VII. Public Comment:**

There were no public comments.

**VIII. Committee Members' Comments:**

**Harold Paxton:** Mr. Paxton commented on his years of driving trucks and stated that Transylvania County is one of the most speeding communities he had seen. He did note that he has recently seen more showing of enforcement by the State Highway patrol and the City of Brevard Police Department. He wants to recommend to County Commissioners to make the County Public Transportation and County vehicles obey the speed limits. He mentioned seeing multiple County vehicles breaking the speed limit on Rosman Highway. Mr. Carter mentioned that it mostly is an enforcement issue with speeding.

**Howard Granat:** Mr. Granat asked for an update from NCDOT on the speed limit reduction on US 276 going into Pisgah Forest. Mr. Williams answered that the speed has been reduced by 10 mph, but not to the requested 35 mph. Mr. Williams also stated that it is an enforcement issue as previously stated in the discussion before. Mr. Granat mentioned the City of Brevard is trying to implement ways to slow down traffic especially being a tourist destination.

**David Carter:** Mr. Carter welcomed Mr. Adams to the area. He also mentioned he is not looking forward to the construction of the new Pisgah Forest Roundabout but understands it must be done.

Mr. Paxton moved to adjourn the meeting. Mr. McCall seconded the motion. All present members voted in favor, and the meeting was adjourned at 7:47 PM.

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Darby Terrell, Planner      Date

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Chair      Date

**PLANNING AND  
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Darby Terrell, Planner



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**Agenda Item:** VII-A

**Memorandum**

**From:** Darby Terrell, Planner  
**To:** Transylvania County Transportation Advisory Committee  
**Date:** July 5<sup>th</sup>, 2023  
**Meeting Date:** July 11<sup>th</sup>, 2023

**Subject:** NCDOT State STIP Program Update

**Contact Info:** darby.terrell@transylvaniacounty.org or (828)884-1870

**Attachment(s):** None

**Purpose:** Receive an update on the North Carolina State Transportation Improvement Plan from Mr. Steve Williams, NCDOT Division 14 Planning Engineer, and Troy Wilson, Division 14 District 1 Engineer.

**Background:** This is a routine update for the committee to stay informed on the status of future transportation projects and NCDOT funding statuses as it pertains to Transylvania County.

**Financial Impact:** None

**Strategic Plan Goal & Strategy:** Goal 6: "County government is service driven, transparent and performance based with more active and engaged citizens."  
Strategy 6E: "Provide timely, accurate, transparent and informative communication to the public and across the organization with superior customer service delivery."

**Recommendations:** Staff has no recommendations at the time this memo was prepared as this update is intended to be informative with no known actionable items.



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**Agenda Item:** VII-B

**Memorandum**

**From:** Darby Terrell, Planner  
**To:** Transylvania County Transportation Advisory Committee  
**Date:** July 5<sup>th</sup>, 2023  
**Meeting Date:** July 11<sup>th</sup>, 2023

**Subject:** NCDOT Current Project Update

**Contact Info:** darby.terrell@transylvaniacounty.org or (828)884-1870

**Attachment(s):** None

**Purpose:** Receive an update from Troy Wilson NCDOT Division 14 District 1 Engineer, about current transportation project statuses.

**Background:** Mr. Wilson will provide the committee status updates for transportation projects that are already funded or are already under construction as they pertain to Transylvania County.

**Financial Impact:** None

**Strategic Plan Goal & Strategy:** Goal 6: "County government is service driven, transparent and performance based with more active and engaged citizens."  
Strategy 6E: "Provide timely, accurate, transparent and informative communication to the public and across the organization with superior customer service delivery."

**Recommendations:** Staff has no recommendations at the time this memo was prepared as this update is intended to be informative with no known actionable items.

**PLANNING AND  
COMMUNITY DEVELOPMENT**

Ashley Minery, Planner  
Darby Terrell, Planner



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**Agenda Item:** VII-C

**Memorandum**

**From:** Darby Terrell, Planner

**To:** Transylvania County Transportation Advisory Committee

**Date:** July 5<sup>th</sup>, 2023

**Meeting Date:** July 11<sup>th</sup>, 2023

**Subject:** Transylvania County Comprehensive Transportation Plan (CTP) Update

**Contact Info:** darby.terrell@transylvaniacounty.org or (828)884-1870

**Attachment(s):** None

**Purpose:** Receive an update from Ms. Vicki Eastland on the status of the Transylvania County CTP.

**Background:** Ms. Eastland will provided the committee with an update on how far along the process the CTP draft document has come along as well as the next steps for the Committee.

**Financial Impact:** None

**Strategic Plan Goal & Strategy:** Goal 6: "County government is service driven, transparent and performance based with more active and engaged citizens."

Strategy 6E: "Provide timely, accurate, transparent and informative communication to the public and across the organization with superior customer service delivery."

**Recommendations:** Staff has no recommendations at the time this memo was prepared as this update is intended to be informative with no known actionable items.

**PLANNING AND  
COMMUNITY DEVELOPMENT**

Ashley Minery, Planner  
Darby Terrell, Planner



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**Agenda Item:** VIII-C

**Memorandum**

**From:** Darby Terrell, Planner  
**To:** Transylvania County Transportation Advisory Committee  
**Date:** July 5<sup>th</sup>, 2023  
**Meeting Date:** July 11<sup>th</sup>, 2023

**Subject:** SPOT 7.0 Prioritization Special Meeting

**Contact Info:** darby.terrell@transylvaniacounty.org or (828)884-1870

**Attachment(s):** None

**Purpose:** To inform the Committee there is a need to have a special meeting in order for them to give feedback on the projects being introduced in the SPOT 7.0 Prioritization.

**Background:** Ms. Eastland will inform the group of the purpose further during the meeting. Land of Sky RPO and Transylvania County staff are working to get the date selected for the Special Meeting.

**Financial Impact:** None

**Strategic Plan Goal & Strategy:** Goal 6: "County government is service driven, transparent and performance based with more active and engaged citizens."  
Strategy 6E: "Provide timely, accurate, transparent and informative communication to the public and across the organization with superior customer service delivery."

**Recommendations:** Staff has no recommendations at the time this memo was prepared as this update is intended to be informative with no known actionable items.