

**PLANNING AND COMMUNITY
DEVELOPMENT DEPARTMENT**

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**Transylvania County Planning Board
June 17, 2021 at 7:00PM
Commissioners Chambers, 101 South Broad Street**

*The Planning Board Meeting was available for viewing online via livestream at
(<https://livestream.com/accounts/10832559/events/9710723>).*

MINUTES

CALL TO ORDER

- I. **WELCOME:** Chair Kimsey Jackson called the meeting to order at 7:00PM. Vice Chair Lauren Wise and Members Rick Lasater, Beecher Allison, Karen Gleasman, Scott Sullivan, and Terry McCracken were also in attendance. A quorum was present. Mr. Jackson led the meeting in an invocation. Mr. Lasater led the meeting in the Pledge of Allegiance.
- II. **PUBLIC COMMENT:** There were no public comments.
- III. **AGENDA MODIFICATIONS:** There were no agenda modifications. Ms. Gleasman moved to approve the agenda. Mr. Allison seconded the motion. All present voted in favor and the motion carried.
- IV. **CONSENT AGENDA**
 - A. Minutes (May 20, 2021)
 - B. Subdivision Approval and Updates

There were no objections to the Consent Agenda. Vice Chair Wise moved to approve the consent agenda in its entirety. Mr. McCracken seconded the motion. All present members voted in favor. The motion carried.
- V. **OLD BUSINESS**
 - A. Transylvania County 2025 Comprehensive Plan Annual Review

The Board continued their review of Transylvania County's 2025 Comprehensive Plan. Transylvania County Planning Director Allen McNeill made a presentation outlining the Comprehensive Plan's Focus Areas. Mr. McNeill reminded the Board of their responsibility to provide the Transylvania County

Board of Commissioners feedback and recommendations on the Plan. The Board discussed the following focus areas: 1. Economic Health 2. Environmental Health 3. Land Use and Livability 4. Health, Culture and Equity. After an extensive discussion on the various areas of the plan, the board agreed to have Planning Department Staff prepare a draft statement to summarize their opinions and progress of the 2025 Comprehensive Plan. The Board will review the statement at the next meeting.

VI. NEW BUSINESS

A. Regular Meeting Schedule:

The Board discussed moving their monthly meetings from 7:00PM to 6:00PM on the third Thursday of each month to conform with other Transylvania County Citizen Advisory Councils' schedules. **Mr. Wise motioned to change the meeting times from 7:00PM to 6:00PM. Mr. Lasater seconded the motion. All present members voted in favor. The motion carried.**

B. Director's Report

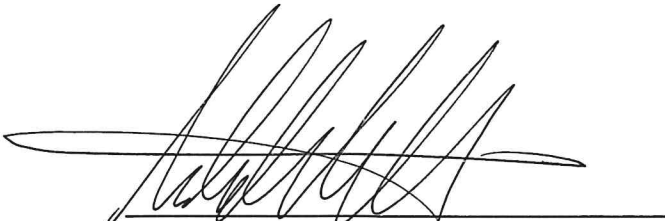
Mr. McNeill stated his intention to summarize the Planning Board's responses to the 2025 Comprehensive Plan in a document ahead of the next meeting. The next Planning Board meeting will take place at 6:00PM on July 15, 2021 in the Commissioners' Chambers.

VII. PUBLIC COMMENT: There were no public comments.

VIII. BOARD MEMBERS' COMMENT: The board members took turns thanking the staff and fellow members for their feedback during the review discussion. **Mr. Allison moved to adjourn the meeting. Mr. McCracken seconded the motion. All present members voted in favor and the motion carried.** The meeting adjourned at 8:50PM.

ADJOURNMENT

MINUTES APPROVED



Ashley Minery, Recording Secretary



Kimsey Jackson, Chairman