

**- PLANNING AND
COMMUNITY DEVELOPMENT**

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**Joint Historic Preservation Commission
April 12, 2022 at 4:00 PM
Cooperative Extension Conference Room, 106 E. Morgan Street**

MINUTES

CALL TO ORDER

I. WELCOME:

The meeting was called to order at 4:00PM. Ms. Geralyn Connell, Ms. Ellen Harris, Ms. Melanie Spreen, Ms. Marcy Thompson, Ms. Molly Jenkins, Ms. Rebecca Suddeth and Mr. John Koury were present. Ms. Hannah Detoma (excused) was absent. A quorum was present. The Commission members took turns introducing themselves to Ms. Katlyn Galloway, The Planning Department's new Administrative Support Specialist.

II. PUBLIC COMMENT: (15 minute time limit. Speakers are limited to three minutes)

There were no public comment.

III. AGENDA MODIFICATIONS:

There were no agenda modifications.

IV. CONSENT AGENDA:

A. Minutes (March 8, 2022)

There was no objection or discussion of the Consent Agenda. Ms. Jenkins moved to approve the Consent Agenda. Mr. Koury seconded the motion. All present members voted in favor and the motion carried.

V. OLD BUSINESS:

A. May Preservation Month

The Commission discussed the Board of Commissioners and Brevard City Council's Proclamations for "May- Preservation Month". The city made their proclamation on April 4, 2022, and the County Commissioners will make theirs at the next meeting on April 25, 2022. The commission discussed the various

activities and advertising planned for May activities. Members discussed the finishing touches for the activities and responsibilities were assigned to individuals.

VI. NEW BUSINESS:

A. Potential Historic Properties Letter

Ms. Spreen briefly explained the purpose of the letter and a draft was reviewed by the Commission. Ms. Harris moved to approve the letter and Ms. Suddeth seconded the motion. All present members voted in favor and the motion carried. The letter will be sent to potential properties owners when the inventory list is finalized.

B. Director's Report:

Ms. Ashley Minery updated the Commission on their ability to give Ms. Michael Ann Williams gas money as a reimbursement. At the direction of the Commission, she said she would look into it be an honorarium gift instead of a reimbursement. She also informed Ms. Connell, Ms. Jenkins and Ms. Suddeth of their terms' ends in May. The Visitors' Center requested more Walking Tour Guides. The City of Brevard made their May Proclamation on April 4, 2022. The Transylvania County Board of Commissioners will make their Proclamation on April 25, 2022 at 6:00PM.

VII. PUBLIC COMMENT: There were no public comments.

VIII. COMMISSION MEMBERS' COMMENTS: Ms. Spreen briefly discussed the Inventory List and its ongoing edits. Mr. Koury updated the Commission on his conversation with the Tax Office about the alerts of ownership transfers of Historically Designated Properties. Because there was not a good procedure in place, he directed staff to reach out to SHPO to see if they knew of a system for being notified of new owners. The Commission also briefly discussed touring the Bryant House. Mr. Koury moved to adjourn the meeting. Ms. Thompson seconded the motion. All present members voted in favor and the motion carried. ~~The~~ meeting was adjourned at 4:58PM.

ADJOURNMENT

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Ashley Minery, Planner

A cursive handwritten signature in blue ink, with a horizontal line drawn underneath the text.

Marcy Thompson, Secretary

