

**- PLANNING AND  
COMMUNITY DEVELOPMENT**

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**Joint Historic Preservation Commission  
July 12, 2022 at 4:00 PM  
Cooperative Extension Conference Room, 106 E. Morgan Street**

**MINUTES**

**CALL TO ORDER**

- I. **WELCOME:** This was an organizational meeting so Planner, Ashley Minery called the meeting to order at 4:00PM. Ms. Marcy Thompson, Ms. Nikki Ransdell, Ms. Katherine Buzby, Ms. Ellen Harris, Mr. John Koury and Ms. Melanie Spreen were present. Ms. Hannah Detoma, Ms. Geri Connell and Ms. Rebecca Suddeth (excused) were absent. A quorum was present. Planning Director, Allen McNeill and Liam McKissock were also in attendance.
  
- II. **ORGANIZATIONAL MEETING:** After a brief discussion of new officer positions, Ms. Harris moved to nominate Mr. Koury for Chair. Ms. Buzby seconded the motion and all present members voted in favor. The motion carried. Mr. Koury then took control of the meeting as the new JHPC Chair. Mr. Koury nominated Ms. Thompson as Vice Chair and Ms. Buzby as Secretary. Ms. Ransdell seconded the motion. All present members voted in favor and motion carried. The new officers will serve 1 year terms, that will end in July of 2023.
  
- III. **PUBLIC COMMENT:** (15 minute time limit. Speakers are limited to three minutes)  
There were no public comments, but the Board briefly introduced themselves to new JHPC Member Nikki Ransdell and new staff member Liam McKissock.
  
- IV. **AGENDA MODIFICATIONS:**  
There were no agenda modifications.

**V. CONSENT AGENDA:**

**A. Minutes (May 10, 2022)**

There was no objection or discussion of the Consent Agenda. Ms. Spreen moved to approve the Consent Agenda. Ms. Buzby seconded the motion. All present members voted in favor and the motion carried.

**VI. OLD BUSINESS:** There was no old business on the agenda, but the commission briefly discussed the progress of the Local Designation Application for the Bryant House. The Designation Committee was previously appointed to assist the Bryant House owners with the Designation Process.

**VII. NEW BUSINESS:**

**A. Meeting Schedule:** The Planning Department, Director Mr. Allen McNeill, explained the option of reducing the frequency of JHPC meetings. Many Citizen Advisory Boards across the county are exploring the option to reduce their meeting schedule to be more efficient and reduce strain on staff resources. The Commission discussed alternative options to the current meeting schedule. Mr. Koury moved to direct staff to draft changes to the current bylaws that would change the meeting schedule to every other month, with an option to schedule special meetings as needed. Ms. Spreen seconded the motion. All present members voted in favor and the motion carried.

**B. Local Designation Application:** Ms. Minery introduced the Baggerly House Application to the Commission. Ms. Harris and Ms. Thomson briefly discussed the property and its background. Ms. Harris moved to appoint the Designation Committee to move forward with assisting the homeowner. Ms. Ransdell seconded the motion. All present members voted in favor and the motion carried.

**VIII. Staff's Report:** Ms. Minery reminded the Commission of their next regular meeting scheduled for Tuesday August 9, 2022 at 4:00PM in the Cooperative Extension Conference Room.

**IX. PUBLIC COMMENT:** There were no public comments.

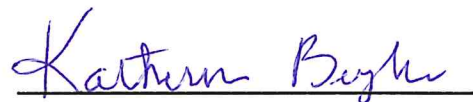
**X. COMMISSION MEMBERS' COMMENTS.** Ms. Thompson briefly shared her experience finding old

paperwork from the original Historical Preservation Commission in a safe in the Courthouse. She has made copies and they will be kept at the library. Ms. Harris also discussed potential new members. Ms. Thompson moved to adjourn the meeting, and Ms. Buzby seconds the motion. All present members voted in favor and the meeting was adjourned at 5:00PM.

**ADJOURNMENT**

A handwritten signature in black ink, appearing to read 'Ashley Minery', written over a horizontal line.

Ashley Minery, Planner

A handwritten signature in blue ink, appearing to read 'Katherine Buzby', written over a horizontal line.

Katherine Buzby, Secretary