

**PLANNING AND
COMMUNITY DEVELOPMENT**

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**Joint Historic Preservation Commission
November 11, 2022 at 4:00 PM
Cooperative Extension Conference Room, 106 E. Morgan Street**

MINUTES

CALL TO ORDER

- I. WELCOME:** Prior to the start of the meeting, Clerk Trisha Hogan swore in new members Andrew Wing and Billy Parrish. The meeting was called to order at 4:00PM. Members Billy Parrish, Andrew Wing, Melanie Spreen, Marcy Thompson, Ellen Harris, Geralyn Connell, and Anne- Monique Ransdell were present. Members John Koury and Katherine Buzby were absent (excused). Mr. Donald Jordan, Ms. Marjorie Lillard and Ms. Drew Deane were also in attendance as members of the public.
- II. PUBLIC COMMENT:** (15 minute time limit. Speakers are limited to three minutes) Ms. Marjorie Lillard from the Transylvania County Historical Society discussed repairs needed at the Allison-Deaver House. Ms. Lillard estimated the cost to be around \$100,000 to repair the porch and siding on the property. The JHPC and Ms. Lillard discussed possible future options for grant funding.
- III. AGENDA MODIFICATIONS:** There were no proposed agenda modifications.
- IV. CONSENT AGENDA**
- A. Minutes (September 13, 2022)**
- The Commission discussed changing Don Jordan from the "owner" to "representative" in the previous meeting's minutes. Ms. Spreen moved to approve the minutes with changes, Ms. Ransdell seconded the motion. All present members voted in favor and the motion carried.
- V. OLD BUSINESS:**
- A. McMinn Building Local Designation:** Mr. Jordan provided hard copies of the additional information recommended by the State Historic Preservation Office. SHPO advised the JHPC and

Mr. Jordan to include additional information on the repairs and alterations done to the McMinn Building over time. Ms. Harris suggested including the interior stairwell in the designation. The Commission and Mr. Jordan discussed the stairwell's features and characteristics. Ms. Harris moved to accept the report for the McMinn Building with the provided modifications that include the provided letter and stairway to the second floor and interior hallway, and to continue to the next steps of the local designation process. Ms. Spreen seconded the motion. All present members voted in favor and the motion carried.

B. Brevard Fire Station Local Designation: Ms. Thompson and Ms. Harris assisted Ms. Deane in editing the report for the property. The new report was distributed to the Commission. Ms. Harris moved for the property to officially be referred to as "Brevard City Hall and Fire Station" and to accept the latest revised report and move forward with the local designation process. Ms. Ransdell seconded the motion. All present members voted in favor and the motion carried.

C. Annual Report: Ms. Thompson and Mr. Koury edited the Annual Report, and the final draft was provided to the Commission prior to the meeting. Ms. Thompson moved to submit the final annual report to SHPO. Ms. Ransdell seconded the motion. All present members voted in favor and the motion carried.

VI. NEW BUSINESS:

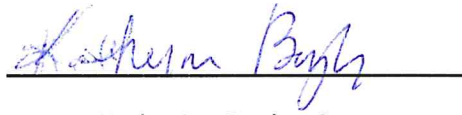
A. Staff's Report: Planner Ashley Minery confirmed the Brevard City Hall and Fire Station, and the McMinn Building would be sent to the City of Brevard for the next step in the designation process. CLG/ Annual Reports are also due to SHPO by December 16, 2022 and those will be submitted by staff. Staff also agreed to search for future grant opportunities in response to Transylvania County Historical Society's need for porch repairs at the Allison-Deaver house and other historic properties in the county.

VII. PUBLIC COMMENT: Ms. Deane thanked the Commission for their assistance in the designation process.

VIII. COMMISSION MEMBERS' COMMENTS. Ms. Harris and the other Commission members discussed exploring resources for future local designation applicants. The Commission also discussed possible future designation properties. Mr. Wing informed the Commission that the Elijah Patton House and the Fitzgerald Patton House that currently for sale in Transylvania County. Ms. Harris moved to adjourn the meeting. Ms. Ransdell seconded the motion. All present members voted in favor and the meeting was adjourned at 5:00PM.

A stylized, cursive handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the left.

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A handwritten signature in blue ink, written in a cursive style that clearly shows the words "Katherine Buzby".

Katherine Buzby, Secretary