

**PLANNING AND
COMMUNITY DEVELOPMENT**

Jeff Adams, Director
Ashley Minery, Planner
Darby Terrell, Planner



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**Transylvania County Planning Board
March 16, 2023 at 6:00 PM
Cooperative Extension Conference Room,
106 East Morgan Street**

MINUTES

CALL TO ORDER

- I. **WELCOME:** Mr. Rick Lasater called the meeting to order at 6:02PM. Mr. Fred Morse, Ms. Wendy Warwick, Mr. Herschel Johnson, and Mr. Mike Privette were present. Mr. Scott Sullivan and Mr. Kimsey Jackson were absent (unexcused). A quorum was present. Planning Department staff Jeff Adams, Ashley Minery and Darby Terrell were also present.
- II. **ORGANIZATIONAL MEETING:** After a brief discussion of officer positions, Mr. Privette moved to nominate Mr. Lasater to serve as Chair. Mr. Johnson seconded the motion. All present members voted in favor and the motion carried. Mr. Morse moved to nominate Mr. Jackson as Vice Chair. Mr. Johnson seconded the motion. All present members voted in favor and the motion carried.
- III. **PUBLIC COMMENT:** (15-minute time limit. Speakers are limited to three minutes.): There were no public comments.
- IV. **AGENDA MODIFICATIONS:** There were no agenda modifications.
- V. **CONSENT AGENDA:**
 - A. Minutes (January 19, 2023)
 - B. Minutes (February 16, 2023)
 - C. Subdivision Approval and Updates

Mr. Morse moved to approve the consent agenda. Mr. Privette seconded the motion. All present members voted in favor and the motion carried.

VI. NEW BUSINESS:

A. Staff's Report

Ashley Minery reminded the Board of their next regularly scheduled meeting on Thursday April 20, 2023 at 6:00PM. Jeff Adams, the Planning and Community Development Director, introduced himself to the Board. He explained his background and experience in land use planning. He and the Board discussed their expectations for the coming months and future

projects.

- VII. PUBLIC COMMENT:** (15-minute time limit. Speakers are limited to three minutes.) There were no public comments.
- VIII. BOARD MEMBERS' COMMENTS:** The members took turns introducing themselves to Mr. Adams. The board also expressed their eagerness for future projects.
- IX. ADJOURNMENT:** Mr. Privette motioned to adjourn the meeting. Mr. Johnson seconded the motion. All present members voted in favor and the motion carried. The meeting adjourned at 7:07PM.

A handwritten signature in black ink, appearing to read 'Ashley Minery', written over a horizontal line.

Ashley Minery, Planner

A handwritten signature in black ink, appearing to read 'Rick Lasater', written over a horizontal line.

Rick Lasater, Chair