



**Joint Historic Preservation Commission
January 30, 2024 at 4:00 PM
Cooperative Extension Conference Room, 106 E. Morgan Street
SPECIAL MEETING**

MINUTES

CALL TO ORDER

- I. WELCOME:** Mr. John Koury called the meeting to order at 4:00PM. Ms. Geralyn Connell, Ms. Katherine Buzby, Ms. Marcy Thompson, Mr. Andrew Wing, Ms. Ellen Harris, and Ms. Niki Ransdell, and Mr. Billy Parrish were present. Ms. Nicole Bentley was absent (excused). A quorum was present. Mr. Jeff Adams and Ms. Ashley Minery (Planning Department staff) were present. Four members of the public were present.
- II. PUBLIC COMMENT:** (15-minute time limit. Speakers are limited to three minutes) Mr. Hale Campbell gave a brief presentation on the Transylvania Heritage Museum, where he serves as Treasurer. He provided valuable information on the museum's programs and current needs. He encouraged the JHPC to request additional funding for their nonprofit grant program to keep up with growing needs.
- III. AGENDA MODIFICATIONS:** Mr. Koury moved to add 'Website Updates' as item B. in New Business. Ms. Buzby seconded the motion. All present members voted in favor and the motion carried.
- IV. CONSENT AGENDA:**
- A. Minutes (November 14, 2023)
- A minor typing error was corrected in the minutes. Ms. Harris moved to approve the consent agenda as amended. Ms. Ransdell seconded the motion. All present members voted in favor and the motion carried.
- V. OLD BUSINESS:**
- A. The Inn at Brevard: The commission discussed the continued noncompliance of the Inn at

Brevard in repairing the damaged exterior of the property. After discussion of different options, the commission agreed the best course of action is to draft a letter to property owners explaining the consequences of noncompliance and eventual de-designation of the landmark. De-designation will result in property owners being required to reimburse Transylvania County for the past three years of deferred property taxes. The commission decided to provide a timeframe, contractor recommendation, and request for Certificate of Appropriateness in the letter.

- B. The Bryant House: Ms. Alex Cole considered the NC State Historic Preservation's Office's (SHPO) comments on the Bryant House report. After a discussion with the property owner, it was decided the application and report would be amended to only designate the exterior of the property, to be consistent with other designated properties in the county. Ms. Cole added dates of additions/ alterations, property boundaries, north arrows to maps, and a floor plan to the final report based on SHPO's comments. Ms. Harris moved to accept the updated report and move forward with the local designation process by recommending it for designation to Brevard City Council. Mr. Koury seconded the motion. All present members voted in favor, and the motion carried.

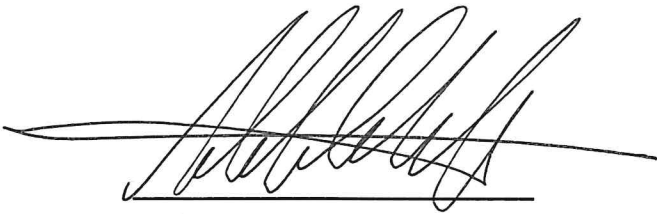
VI. NEW BUSINESS:

- A. May Preservation Month: The commission discussed potential plans for May's Preservation Month activities. Members expressed their interest in hosting May's JHPC meeting at a historic location in Transylvania County, and potentially having a guest speaker, like they did in 2023. Various locations were suggested in the Little River and Lake Toxaway communities. Members agreed to inquire about different locations individually and continue the discussion at March's meeting.
- B. Website Updates: Mr. Koury discussed the need to check Walking Tour Brochure inventory and evaluate the need to order more. The published meeting schedules in the Transylvania Times and county website calendar do not reflect the new meeting schedule of every other month. Staff will follow up on these matters.
- C. Staff's Report: Ms. Minery informed the commission of the next regularly scheduled meeting on Tuesday, March 12, 2024, at 4:00PM.

VII. PUBLIC COMMENT: There was no public comment.

VIII. COMMISSION MEMBERS' COMMENTS: Ms. Thompson informed the JHPC she was editing the detailed list of designated properties and would distribute it after the designation of the Bryant House. Ms. Buzby informed the commission she was keeping copies of the required tax form for newly designated properties and would distribute it as needed to avoid future confusion for newly designated properties. Ms. Thompson moved to adjourn the meeting. Mr. Wing seconded the motion. All present members voted in favor and the meeting adjourned at 5:13PM.

ADJOURNMENT

A handwritten signature in blue ink, appearing to read 'Ashley Minery', written over a horizontal line.

Ashley Minery, Planner

A handwritten signature in blue ink, appearing to read 'Katherine Buzby', written over a horizontal line.

Katherine Buzby, Secretary