

## **POLICY AND PROCEDURES FOR NAMING COUNTY OWNED/LEASED PROPERTIES, FACILITIES AND PARKS**

### **Objective**

To set the policy and guidelines for official naming of County owned/leased properties, facilities, and parks.

### **Policy and Priorities**

The Board of Commissioners may receive recommendations as to the naming of County owned/leased properties, facilities and parks from the public, staff and related advisory bodies. The final decision on naming of any County owned/leased property, facility or park will be made by the Board of Commissioners.

### **Guidelines**

Properties, facilities or parks owned/leased by the County may be named for individuals who meet one of the following guidelines (a, b, or c):

- a. Properties, facilities or parks owned/leased by the County may be named for individuals who have made exceptional contributions to the community by having met all of the following specific criteria:
  1. The individual must have made a contribution to the community which resulted in the long-term health and/or wellbeing of the people of Transylvania County.
  2. The individual must have been actively involved in Transylvania County community affairs for no less than twenty (20) years.
  3. The contribution by the individual must be of exceptional quality and/or significance.
  4. The efforts of the individual must have made a lasting, significant contribution to the County's goals and objectives.
- b. Properties, facilities and parks owned/leased by the County may be named for elected or appointed public officials or public employees only after that individual has ceased to be an elected or appointed public official or public employee.
- c. Properties, facilities and parks owned/leased by the County may be named for individuals or groups who have made significant donations of land, money or facilities to the County.