

**PLANNING AND COMMUNITY
DEVELOPMENT DEPARTMENT**

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**Transylvania County Transportation Advisory Committee
October 12, 2021 at 7:00PM
Commissioners Chambers, 101 South Broad Street**

MINUTES

CALL TO ORDER

- I. **WELCOME:** The meeting was called to order at 7:00PM. Members Mark Tooley, Scott McCall, Keith Wilmot, David Carter, Jimmy Whitmire, Howard Granat and RADM Richard Houck (virtual) were present. Staff April Alm and Planning Director Allen McNeill were also present. Steve Williams and Troy Wilson from NCDOT, and Vicki Eastland from Land of the Sky RPO were also present. A quorum was present.
- II. **PUBLIC COMMENT (15-minute time limit. Speakers are limited to three minutes.):**
There was no public comment.
- III. **AGENDA MODIFICATIONS:** There were no agenda modifications.
- IV. **CONSENT AGENDA:**
 - A. Minutes (July 13, 2021)
There were no objections or changes to the consent agenda.
- V. **OLD BUSINESS:**
 - A. **NCDOT State STIP Program Update:** Mr. Steve Williams gave a presentation to update the Commission on the STIP Program. He gave background information of Transylvania County Projects' cost increase through the projects' lifetimes due to limited knowledge at the beginning of projects. He also explained that recent economic conditions and costs of materials also attribute to the cost increase. He also explained many projects were delayed from 2020 due to Covid-19. NCDOT is currently going through the process of updating costs to obtain more accurate predictions. Division engineers are also involved in the value costs updates. Mr. Williams presented numbers for the STIP Program and explained why the project was over budget for its projection over a multiple year life span. He also explained that inflation is also a factor in budgeting. Review of the Program and projects is required by the state throughout the project's lifespan. Timelines of projects are also subject to change. He also explained the goal

to have a draft STIP by the end of next year. Mr. Williams then answered questions from Commission Members. Ms. Eastland also confirmed the inflation rate will be 3%.

B. NCDOT Current Project Update: Due to Mr. Watkins' absence, Mr. Williams also gave the Current Project update. Mr. Williams updated the Commission on the Davidson River Connector and the roundabout, that was added later in the project. He said it was a long process to work out design and pricing with the contractor. Shoulder work has also been done on roads to Jackson County. He also discussed the head bridge that goes over Davidson River, entering Brevard. He said all other current projects are being reevaluated. He said updates can be found on Land of Sky RPO's website and said ongoing projects would reflect the current STIP budget. Mr. Williams briefly answered questions about current projects and possible future projects and the commission discussed.

C. Transylvania County Comprehensive Transportation Plan (CTP) Update: Ms. Vicki Eastland gave the Commission a STP update. She explained the new platform, called Metroquest, being used by DOT. She briefly explained how to use the software and check on ongoing projects and their various classifications. She explained that it is not currently live to the public but can be used by staff and commission members. She also explained the process of prioritizing projects after public input from the surveys. She also explained the next steps in the survey and CTP and requested feedback from any commission members that wanted to provide it over the following weeks.

VI. NEW BUSINESS:

A. Proposed Change to the Regular Meeting Schedule: Mr. Allen McNeill recommended the Commission change their regular meeting schedule from 7:00PM to 6:00PM to align more closely with the rest of Transylvania County Citizen Advisory Boards. The board briefly discussed the change. Mr. Wilmot moved to change the regularly scheduled meetings to 6:00PM. Mr. Whitmire seconded the motion. All present members voted in favor and the motion carried.

B. Director's Report: Mr. McNeill reminded the Commission of their next regularly scheduled meeting on Tuesday, January 11, 2022 at 6:00PM in the Commissioners' Chambers.

VII. PUBLIC COMMENT (15-minute time limit. Speakers are limited to three minutes.):
There was no public comment.

VIII. COMMISSION MEMBERS' COMMENTS: There were no Commission Member

Comments. Mr. McCall motioned to adjourn the meeting. Mr. Granat seconded the motion. All present members voted in favor and the motion carried. The meeting was adjourned at 8:27PM.

ADJOURNMENT

MINUTES APPROVED

David Carter, Chairman

Ashley Minery, Recording Secretary