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**Transylvania County Planning Board  
August 15, 2023, at 6:00 PM  
Community Services Building Conference Room  
106 East Morgan Street, First Floor**

**MINUTES**

**CALL TO ORDER**

- I. **WELCOME:** Planning and Community Development Director Jeff Adams called the meeting to order at 6:00PM. Mr. Fred Morse, Ms. Wendy Warwick, Mr. Mike Privette, and Mr. Herschel Johnson were present. Mr. Rick Lasater and Mr. Kimsey Jackson were absent (excused). Mr. Adams led the meeting because the Chair and Vice Chair were absent. A quorum was present.
- II. **PUBLIC COMMENT** (15-minute time limit. Speakers are limited to three minutes.): There was no public comment.
- III. **AGENDA MODIFICATIONS:** There were no proposed agenda modifications.
- IV. **CONSENT AGENDA:** There was no discussion of the minutes. Ms. Ashley Minery updated the board on recent subdivision and exemption approvals. Ms. Warwick moved to approve the consent agenda. Mr. Privette seconded the motion. All present members voted in favor and the motion carried.
  - A. Minutes (June 15, 2023)
  - B. Minutes (July 20, 2023)
  - C. Subdivision Approval and Updates
- V. **INFORMATIONAL OR DISCUSSION ITEMS**
  - A. Comprehensive Plan Work Session: The Planning board participated in a Comprehensive Plan work session. The exercise involved discussion of priorities and focus areas for long range planning. The meeting was a way for Planning Department staff to test questionnaires and exercises that can be used later in public engagement.
- VI. **PUBLIC COMMENT** (15-minute time limit. Speakers are limited to three minutes.): There was no public comment.
- VII. **BOARD MEMBERS' COMMENTS:** The board members briefly discussed the work session exercises and expressed their enthusiasm for the upcoming Comprehensive Plan process.

ADJOURNMENT

A handwritten signature in cursive script, appearing to read "Rick Lasater", written over a horizontal line.

Rick Lasater, Chair

Kimsey Jackson, Vice Chair

A handwritten signature in cursive script, appearing to read "Darby Terrell", written over a horizontal line.

Darby Terrell, Planner