

**PLANNING AND  
COMMUNITY DEVELOPMENT**

Allen McNeill, Director  
April Alm, Transportation Planner  
Darby Terrell, Planner



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**Transportation Advisory Committee  
July 13, 2021 at 7:00 PM  
Commissioners Chambers, 101 South Broad Street**

**AGENDA**

**CALL TO ORDER**

- I. WELCOME**
- II. PUBLIC COMMENT** (15-minute time limit. Speakers are limited to three minutes.)
- III. ORGANIZATIONAL MEETING**
- IV. AGENDA MODIFICATIONS**
- V. CONSENT AGENDA**
  - A. Minutes (April 13, 2021)
- VI. OLD BUSINESS**
  - A. NCDOT State Transportation Improvement Program (STIP) Update
  - B. Transylvania County Comprehensive Transportation Plan (CTP) Update
- VII. NEW BUSINESS**
  - A. Director's Report
- VIII. PUBLIC COMMENT** (15-minute time limit. Speakers are limited to three minutes.)
- IX. COMMISSIONER MEMBERS' COMMENTS**

**ADJOURNMENT**



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Darby Terrell, Planner  
Ashley Minery, Administrative Support Specialist



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**Agenda Item:** III-A

**Memorandum**

**From:** Allen McNeill, Planning and Community Development Director

**To:** Transylvania County Joint Historic Preservation Commission

**Date:** July 4<sup>th</sup>, 2021

**Meeting Date:** July 13<sup>th</sup>, 2021

**Subject:** Organizational Meeting

**Contact Info:** allen.mcneill@transylvaniacounty.org or (828)884-1710

**Attachment(s):** None

**Purpose:** Appoint a Chair and Vice-Chair to serve a term of One (1) year.

**Background:** As per Citizen Advisory Board policy approved by the Transylvania Board of Commissioners the Chair and Vice-Chair Committee are to serve a term of one year. Mr. David Carter and Dr. John Folger have served as Chair and Vice-Chair for over a year. Dr. Folger is no longer a member of the TAC.

The July 13th, 2021 meeting will begin with the Planning and Community Development Director leading the meeting to allow the Committee the opportunity to appoint a chair to serve a term of one (1) year beginning July 13th, 2021.

**Financial Impact:** None

**Strategic Plan Goal & Strategy:** Goal 6: "County government is service driven, transparent and performance based with more active and engaged citizens."

Strategy 6E: "Provide timely, accurate, transparent and informative communication to the public and across the organization with superior customer service delivery."

**Recommendations:** Staff recommends the Transportation Advisory Committee hold nominations for a Chair to serve a term of one (1) year and vote to elect the nominee to the position. Followed by the Vice-Chair.



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**Agenda Item:** V-A

**Memorandum**

**From:** Allen McNeill, Planning and Community Development Director

**To:** Transylvania County Joint Historic Preservation Commission

**Date:** July 4<sup>th</sup>, 2021

**Meeting Date:** July 13<sup>th</sup>, 2021

**Subject:** Approve the April 13<sup>th</sup>, 2021 Meeting Minutes

**Contact Info:** allen.mcneill@transylvaniacounty.org or (828)884-1710

**Attachment(s):** 1. April 13<sup>th</sup>, 2021 Regular Meeting Minutes

**Purpose:** Review and approve the regular meeting minutes from April 13<sup>th</sup>, 2021, Transportation Advisory Committee.

**Background:** Meeting minutes are prepared after each TAC meeting and submitted to the committee for their review and approval..

**Financial Impact:** None

**Strategic Plan Goal & Strategy:** Goal 6: "County government is service driven, transparent and performance based with more active and engaged citizens."

Strategy 6E: "Provide timely, accurate, transparent and informative communication to the public and across the organization with superior customer service delivery."

**Recommendations:** Staff recommends the Transportation Advisory Committee review and approve, or approve with modifications, the regular meeting minutes from the April 13<sup>th</sup>, 2021.



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**TRANSYLVANIA COUNTY TRANSPORTATION ADVISORY COMMITTEE  
MINUTES  
April 13, 2021, 7:01PM**

**I. Welcome and Introductions:**

Vice Chairman Dr. John Folger welcomed all Transportation Advisory Committee (TAC) members and called the meeting to order. TAC members present were Vice Chair Dr. John Folger, Kevin “Scott” McCall, Mark Tooley, and Jimmy Whitmire physically, while TAC members Howie Granat, RADM Richard Houck were present virtually. Aaron Bland (excused), David Carter (excused), and Keith Wilmont (unexcused) were absent from the meeting. From NCDOT, Troy Wilson, Lonnie Watkins, and Steve Williams were virtually present. From the Land of Sky Regional Planning Organization, Vicki Eastland was present virtually. Transylvania County staff present were Allen McNeill, Director, Darby Terrell, Planner, and April Alm, Transportation Planner. There were no members of the public or media present.

**II. Agenda Modifications:**

There were no Agenda modifications.

**III. Consent Agenda:**

Mr. Tooley motioned to approve the minutes from the October meeting. Mr. Whitmire seconded the motion, and the motion passed.

**IV. New Business**

**A. CTP and STIP – Update**

Mr. McNeill explained that the acronyms: **CTP** stands for the **County Transportation Plan** and **STIP** stands for the **State Transportation Improvement Plan**.

Ms. Vicki Eastland, the representative from Land of Sky RPO (Rural Planning Organization), the regional planning agency helped give the committee an update on the status of the CTP survey by showing an example of Yancy County who has their survey live. Ms. Eastland explained how the survey dynamics work, where citizens could find documents explaining the road projects that will be listed for Transylvania County and answered any questions that were asked by the Committee members. Ms. Eastland also updated the Committee on the recent status of the STIP projects for the County. She informed the Committee there were no current STIP updates. Dr. Folger discussed with the Committee and staff of a 2001 NCDOT Highway project report and discussed some concerns on roads that flood and the need of their improvement.

**B. NCDOT Project Update**

Mr. Lonnie Watkins, NCDOT representative, updated the Committee on current changes to projects under way currently and active projects that are currently on hold. Mr. Watkins answered questions from Committee members. Table below shows the projects.

| TIP/WBS               | NAME                       | ROUTE        | DESCRIPTION  | DIVISION Contact | ROW Begins                                   | LET   |
|-----------------------|----------------------------|--------------|--|------------------|--|---|
| R-5763                | Wilson Road                | SR 1540      | Upgrade. 20' paved roadway with 6' grass shoulders. (Current - 18' with 4' grass shoulders)  | Garrett Higdon   | 6/30/2019, 8/10/2020, 2/14/2022              | 1/17/2023, 06/15/2021, 9/20/22, 9/19/2023           |
| R-5800                | US 276 Access Mgmt         | US 64        | US 64, US 276, Fortune Cove Rd to US 64 Bus (N Caldwell St.). Access   | Barry Mosteller  | 7/31/2019; 6/19/2020, 12/18/2020, 12/16/2022 | 9/21/2021; 9/17/2024                                |
| R-5799                | Pisgah Forest Intersection | US 276/US 64 | Planning and Enviro Only (10/2016), US 64, 276, 280  | Barry Mosteller  | 3/27/2020, 9/25/2020, 7/16/2021              | 3/16/2021, 8/17/2021; 8/15/2023                     |
| R-5865                | US 276                     | US 276       | Construct 3 lane section from US 276 to Avery Creek Trail  | Barry Mosteller  | 6/30/2020; 5/15/22                           | FY 2020; 8/10/2021, 8/25/2020, 9/13/2022; 9/12/2023 |
| 47850                 | North Country Club         | SR 1116      | From US 64 to Woodland Terrace   | Stacy Oberhausen |  | 3/12/2019, 4/23/2019, 05/12/2020; 5/11/2021, 5/2022 |
| SS-4914CV (44967.1.1) | US 276 Sight Distance      | US 276       | US 276 approximately 1.0 miles south of the Haywood County Line, near Brevard. Remove embankment to improve sight distance around switchback curve on US 276 | Garrett Higdon   |  | FY 2020, 06/09/2020, 10/12/2021, 10/11/2022         |
| EB-5858               | Davidson River Bridge      | US 276       | Bike Ped, Bridge across Davidson River   | Barry Mosteller  | 8/13/2023                                    | FY2023??? SPR 2019, 9/30/2022, 9/26/2024            |
| EB-6037B              | Ecusta Trail               |              | Convert Rail to Trail  | Stacy Oberhausen | 7/1/2021; 9/30/2021                          |   |
| 44883                 | Brevard Academy            | US 64        | Construct left turn lane on US 64 at Brevard Academy in the City of Brevard  | Lonnie Watkins   |  |   |

**C. Directors Report**

Mr. Allen McNeill updated the Committee on the next meeting which is on Tuesday, July 13<sup>th</sup>, 2021 at 7:00pm, and two members will be coming off the Committee. Those two members are Mr. David Carter the Chair and Dr. John Folger the Vice Chair.

**V. Committee Member and Public Comment**

There were no comments from the Public or from Committee members.

**VI. Next Meeting**

The next regularly scheduled meeting will be on July 13<sup>th</sup>, 2021 at 7:00 pm in the County Commissioners Chambers.







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**Agenda Item:** VI-A

**Memorandum**

**From:** Allen McNeill, Planning and Community Development Director

**To:** Transylvania County Joint Historic Preservation Commission

**Date:** July 4<sup>th</sup>, 2021

**Meeting Date:** July 13<sup>th</sup>, 2021

**Subject:** NCDOT State Transportation Improvement Program (STIP) Update

**Contact Info:** allen.mcneill@transylvaniacounty.org or (828)884-1710

**Attachment(s):** None

**Purpose:** Vicki Eastland of Land of Sky RPO and Steve Williams, NCDOT will provide an update on the current state of the NCDOT financial status as well as an update on the prioritization process, SPOT 6.0.

**Background:** Vicki Eastland of Land of Sky RPO and Steve Williams, NCDOT update the committee on the current state of NCDOT. They will also be discussing the prioritization process, SPOT 6.0. Vicki and Steve will also be answering any questions that the committee members have on these topics.

**Financial Impact:** None

**Strategic Plan Goal & Strategy:** Goal 6: "County government is service driven, transparent and performance based with more active and engaged citizens."

Strategy 6E: "Provide timely, accurate, transparent and informative communication to the public and across the organization with superior customer service delivery."

**Recommendations:** Staff has no recommendations to the Transportation Advisory Committee.



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**Agenda Item:** VI-B

**Memorandum**

**From:** Allen McNeill, Planning and Community Development Director

**To:** Transylvania County Joint Historic Preservation Commission

**Date:** July 4<sup>th</sup>, 2021

**Meeting Date:** July 13<sup>th</sup>, 2021

**Subject:** Transylvania County Comprehensive Transportation Plan (CTP) Update

**Contact Info:** allen.mcneill@transylvaniacounty.org or (828)884-1710

**Attachment(s):** None

**Purpose:** Vicki Eastland of Land of Sky will give updates to the committee on the progress of the CTP.

**Background:** During Vicki Eastland's presentation she will update the committee on the progress of the CTP as well as discuss next steps. She will be answering any questions the committee members have on the topics discussed in the CTP meetings and the direction the committee is going.

**Financial Impact:** None

**Strategic Plan Goal & Strategy:** Goal 6: "County government is service driven, transparent and performance based with more active and engaged citizens."

Strategy 6E: "Provide timely, accurate, transparent and informative communication to the public and across the organization with superior customer service delivery."

**Recommendations:** Staff has no recommendations to the Transportation Advisory Committee.

