



**TRANSYLVANIA BOARD OF COMMISSIONERS  
REGULAR MEETING AGENDA  
MULTIPURPOSE CHAMBERS  
MONDAY, AUGUST 28, 2023 @ 6:00 PM**

*The Board of Commissioners' meeting can be viewed online at [www.transylvaniacounty.org](http://www.transylvaniacounty.org).*

**I. Call to Order**

**II. Welcome**

**III. Public Comment (15-minute time limit)**

Sign up is required. Speakers will be limited to three minutes. The public comment period will close when there are no more speakers, or the 15-minute limit is reached.

**IV. Agenda Modifications**

**V. Consent Agenda**

- A. Approval of Minutes
- B. Discovery, Release & Monthly Settlement Report
- C. Request to Close County Tax Administration Office for Professional Development and Employee Training
- D. Permission to Notice Donation of Surplus Inmate Uniforms to Henderson County Sheriff's Office
- E. Health Department Bad Debt Write-Off
- F. Health Department - Environmental Health Fee Policy Update
- G. Memorandum of Understanding Between Transylvania County and the City of Brevard for Wellness Center Usage
- H. Refund of Overpayment of Occupancy Taxes
- I. Request by Communications to Attend Out of State Training
- J. Request by Sheriff's Office to Attend Out of State Training
- K. Request from Boys and Girls Club for Access Across Gallimore Road Park During Construction

**VI. Presentations/Recognitions**

- A. Broadband Internet Update from Vendors
- B. Joint Historic Preservation Commission Annual Report
- C. History and Background on Education Capital Fund and Status of the Maintenance Reserve Study

**VII. Appointments**

- A. Board of Health
- B. Transylvania County Council on Aging

### **VIII. Old Business**

- A. Cedar Mountain Fire Department 50/50 Matching Grant Request and Grant Request Policy Adoption

### **IX. New Business**

- A. Request to Use Commissioners Chambers for Court
- B. Request to Increase Operating Hours of Passport Office
- C. Parks and Recreation Restructure
- D. Request for Reallocation of Capital Project Funds for FY 24 from Transylvania County Schools
- E. Manager's Report

### **X. Public Comment**

Speakers will be limited to three minutes. The Chairman will limit the number of speakers speaking on the same subject. No one individual will be permitted to repetitively speak on the same subject.

### **XI. Commissioners' Comments**

### **XII. Closed Session**

- A. Per N.C.G.S. 143-318.11 (a) (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.
- B. Per N.C.G.S. 143-318.11 (a) (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

### **XIII. Adjournment**