



**Transylvania County Planning Board
August 18, 2022 at 6:00 PM Cooperative
Extension Conference Room, 106 East
Morgan Street**

MINUTES

CALL TO ORDER

I. **WELCOME:** Mr. Lauren Wise called the meeting to order at 6:00PM. Mr. Rick Lasater, Mr. Kimsey Jackson, and Ms. Karen Gleasman were also present. Mr. Beecher Allison and Mr. Scott Sullivan were absent. The Planning and Community Development Department staff Mr. Allen McNeil, Ms. Ashley Minery, Ms. Darby Terrell and Mr. Liam McKissock were also present. A quorum was present.

II. **PUBLIC COMMENT:** (15-minute time limit. Speakers are limited to three minutes.): There were no public comments.

III. **AGENDA MODIFICATIONS:** There were no agenda modifications.

IV. PRESENTATIONS

A. Comprehensive Planning

Mr. McNeill gave a presentation on state requirements for Planning Boards' role in writing and updating comprehensive plans. He also discussed popular areas of concern for comprehensive planning. Comprehensive Plans from Jackson and Lee counties were shown as examples. Mr. McNeill explained the process for the newest plan would likely begin at the beginning of 2024. This process could be completed by the Planning Department staff or an external consultant. The board discussed the timeline and their interest in future planning surrounding water and sewer expansion.

V. CONSENT AGENDA:

A. Minutes (July 21, 2022)

B. Subdivision Approval and Updates

Mr. McNeill briefly explained the subdivision numbers for the month. There was no objection to the proposed minutes. Mr. Lasater moved to approve the consent agenda. Ms. Gleasman seconded the motion. All present members voted in favor and the motion carried.

VI. NEW BUSINESS:

A. Community Appearance Initiative

Mr. McNeill gave background on Transylvania County's previous Community Appearance Initiative and its involvement with Transylvania County Tourism and Development Authority. Currently the TDA is providing \$20,000/ year for 3 years for the initiative. The program will be advertised and will be executed on a voluntary basis only. The county will provide staff time as their contribution to the program.

- B. Director's Report: Mr. McNeill announced that he would be leaving his position. He also announced that Ms. Darby Terrell had returned to the Planning Department staff as the Transportation Planner. The next meeting will be held on September 15, 2022 at 6:00PM.


VII. **PUBLIC COMMENT:** (15-minute time limit. Speakers are limited to three minutes.) There were no public comments.

VIII. **BOARD MEMBERS' COMMENTS:** Board members took turns wishing Mr. McNeil luck in his new position. Mr. Jackson gave updates on the school board projects. Ms. Gleasman moved to adjourn the meeting. Mr. Lasater seconded the motion. All present members voted in favor and the meeting was adjourned at 7:06PM.

ADJOURNMENT



Ashley Minery, Planner



Lauren Wise, Chair