

**- PLANNING AND  
COMMUNITY DEVELOPMENT**

Allen McNeill, Director  
Ashley Minery, Planner  
Katlyn Galloway, Administrative Support  
Specialist IV



106 East Morgan Street, Suite 207  
Brevard, NC 28712  
828.884.3205

[planning.transylvaniacounty.org](http://planning.transylvaniacounty.org)

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**Joint Historic Preservation Commission  
May 10, 2022 at 4:00 PM  
Cooperative Extension Conference Room, 106 E. Morgan Street**

**MINUTES**

**CALL TO ORDER**

**I. WELCOME:**

The meeting was called to order at 4:02PM. Ms. Melanie Spreen, Ms. Marcy Thompson, Ms. Rebecca Suddeth, Ms. Katherine Buzby, and Mr. John Koury were present. Ms. GERALYN Connell (excused), Ms. Ellen Harris (excused), Ms. Molly Jenkins (excused), and Ms. Hannah Detoma (excused) were absent. A quorum was present. The Planning and Community Development Department staff Ms. Ashley Minery, Mr. Allen McNeill, and Ms. Katlyn Galloway were present. The Commission members and staff took turns introducing themselves to Ms. Buzby.

**II. PUBLIC COMMENT: (15 minute time limit. Speakers are limited to three minutes)**

There were no public comments.

**III. AGENDA MODIFICATIONS:**

There were no agenda modifications.

**IV. CONSENT AGENDA:**

**A. Minutes (April 12, 2022)**

There was no objection or discussion of the Consent Agenda. Mr. Koury moved to approve the Consent Agenda. Ms. Suddeth seconded the motion. All present members voted in favor and the motion carried.

**V. OLD BUSINESS:**

**A. Updated Inventory List:** Ms. Thompson presented a general overview of the Inventory List spreadsheet. The SHPO Study List tab has a column to record

communication with property owners. Ms. Thompson is looking for a way to share the spreadsheet with the Commission so everyone can view the document, potentially through a shared password. Commission members are to contact Ms. Thompson with additions or changes to the Inventory List. Ms. Spreen to check designations that have recently changed. Many Commission members thanked Ms. Thompson for putting this together.

**VI. NEW BUSINESS:**

- A. Non-Profit Funding Allocation:** Mr. McNeill explained the amount of funding provided by Transylvania County to allocate between the three organizations who applied, whose projects must comply with the strategic plan. After the Commission discussed the applications, Mr. Koury made note of how all projects submitted are worthy of grant money. Ms. Bubzy suggested the Commission provide \$4,000 for Transylvania Heritage Museum, \$4,000 for Transylvania County Historical Society, and \$2,000 for The Veterans History Museum of the Carolinas. Mr. Koury moved to allocate these amounts. Ms. Bubzy seconded the motion. All present members (Ms. Suddeth recused) voted in favor and the motion carried. The funds will not be sent out to the historical organizations until County Commissioners approve the budget, which must be completed by June 1<sup>st</sup>, 2022. Ms. Spreen questioned if there was another way the Commission could assist the historical organization's needs for grants.
- B. Staff's Report:** Ms. Minery reminded Commission members of Appalachian Folk Festival on May 14<sup>th</sup>, 2022 and ongoing walking tours. Ms. Suddeth mentioned the questionable weather for the upcoming festival and will update everyone on potential cancellation the day before the event. Ms. Minery also suggested checking WebGIS to see property designation changes. The next meeting will be held on June 14<sup>th</sup>, 2022 in the Cooperative Extension Conference Room.

**VII. PUBLIC COMMENT:** There were no public comments.

**VIII. COMMISSION MEMBERS' COMMENTS:** Ms. Suddeth brought Preservation Month brochures for Commission members to take. Ms. Spreen mentioned how well the

African American Survey presentation went on May 3<sup>rd</sup>, 2022. Ms. Thompson was thrilled to have over 30 attendees at the presentation, who all provided good comments. Mr. Koury moved to adjourn the meeting. Ms. Thompson seconded the motion. All present members voted in favor and the motion carried. The meeting was adjourned at 4:56PM.

**ADJOURNMENT**

A handwritten signature in black ink, appearing to read 'Ashley Minery', written over a horizontal line.

Ashley Minery, Planner

A handwritten signature in black ink, appearing to read 'Marcy Thompson', written over a horizontal line.

Marcy Thompson, Secretary