

**PLANNING AND
COMMUNITY DEVELOPMENT**

Jeff Adams, Director
Ashley Minery, Planner
Darby Terrell, Planner



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**Transylvania County Planning Board
February 15, 2024 at 6:00 PM
Cooperative Extension Conference Room,
106 East Morgan Street**

MINUTES

CALL TO ORDER

I. **WELCOME:** Prior to the start of the meeting, Ms. Darby Terrell swore in new Planning Board member Mr. Bramley Fisher. Mr. Rick Lasater called the meeting to order at 6:00PM. Ms. Wendy Warwick, Mr. Kimsey Jackson, Mr. Mike Privette and Mr. Greg Cochran were present. A quorum was present. Mr. Hershel Johnson was absent. Planning Department staff Jeff Adams, Darby Terrell, and Ashley Minery were also present.

II. **PUBLIC COMMENT:** (15-minute time limit. Speakers are limited to three minutes.):
There were no public comments.

III. **AGENDA MODIFICATIONS:** There were no proposed agenda modifications.

IV. CONSENT AGENDA:

- A. Minutes (January 18, 2024)
- B. Subdivision Approval and Updates
- C. Transportation Updates

Ms. Minery explained the subdivision approvals and updates for the month. The numbers were also compared to other months in 2023. Mr. Adams and Ms. Terrell provided an update on transportation ridership and possible future changes to fixed route stops. There was no further discussion of the consent agenda. Mr. Jackson moved to approve the consent agenda. Mr. Privette seconded the motion. All present members voted in favor and the motion carried.

V. INFORMATIONAL OR DISCUSSION ITEMS:

- A. Comprehensive Plan Work Session, Outreach and Survey Questions & Issue Areas

Mr. Adams gave a brief overview of website changes, ordinance changes, and DOT projects. The group then went through the survey discussed at previous meetings for the Comprehensive Plan. Mr. Privette worried the survey was too long. They went through each question and were able to eliminate several that were repetitive. Mr. Privette moved to have staff edit the survey with the suggested changes and present it to the board at the next meeting. Mr. Cochran seconded the

the motion. All present members voted in favor and the motion carried.

VI. PUBLIC COMMENT: (15-minute time limit. Speakers are limited to three minutes.) There were no public comments.

VII. BOARD MEMBERS' COMMENTS: There were no board member comments.

VIII. ADJOURNMENT: Mr. Privette motioned to adjourn the meeting. Ms. Warwick seconded the motion. All present members voted in favor and the motion carried. The meeting adjourned at 8:30PM.

A handwritten signature in black ink, appearing to read 'Ashley Minery', written over a horizontal line.

Ashley Minery, Planner

A handwritten signature in black ink, appearing to read 'Rick Lasater', written over a horizontal line.

Rick Lasater, Chair