
**Transylvania County Planning Board
November 16, 2023, at 6:00 PM
Community Services Building Conference Room
106 East Morgan Street, First Floor**

MINUTES

CALL TO ORDER

- I. **WELCOME:** Mr. Rick Lasater called the meeting to order at 6:00PM. Ms. Wendy Warwick, Mr. Mike Privette, Mr. Kimsey Jackson, and Mr. Herschel Johnson were present. Mr. Greg Cochran was absent (excused). A quorum was present. A member of the public was also in attendance. Staff present were Jeff Adams, Director, and Darby Terrell, Planner for the Planning, Transportation and Community Development department.
- II. **PUBLIC COMMENT** (15-minute time limit. Speakers are limited to three minutes.):
There was no public comment.
- III. **AGENDA MODIFICATIONS:** There were no proposed agenda modifications.
- IV. **CONSENT AGENDA:** There was no discussion of the minutes. Ms. Darby Terrell updated the board on recent subdivision and exemption approvals. Mr. Privette moved to approve the consent agenda. Ms. Warwick seconded the motion. All present members voted in favor and the motion carried.
 - A. Minutes (October 19, 2023)
 - B. Subdivision Approval and Updates
- V. **OLD BUSINESS**
 - A. Announcement of Community Appearance Initiative Re-Launch: Mr. Adams introduced Mr. Kenn Webb, Solid Waste Director. Mr. Adams updated the board that the Community Appearance Initiative is ready to begin but is waiting on the attorney for final approval. Mr. Adams informed the board of the procedure of a single intake, review by a technical advisory committee made up of staff that would then recommend applications to the board for them to review and consider. Mr. Webb informed the board of the history of the previous Community Appearance Initiative and the reasons behind the adjustments that were made to have the current process.

Planning Board members asked clarifying questions to both Mr. Adams and Mr. Webb on the process, how intake will be done, the technical review committee and other aspects of the Community Appearance Initiative. Mr. Lasater did suggest that wording

be adjusted, stating it would be better to have the roads listed as State Public Roads which are defined by NCDOT and state statute, and not by the public right of way as is currently stated. Mr. Adams said he agreed with the change in wording.

VI. INFORMATIONAL OR DISCUSSION ITEMS

- A. Community Grants Program Update: Mr. Adams updated on the Community Grants Program, staff recently had a meeting outlining the program, staff has been meeting individually each Community Center to get their story about using this grant helping answer questions and informing them of the Comprehensive Plan engagement. Mr. Adams is looking to have a website for the Community Centers with information they have collected from the meetings, to publish what projects were funded by this grant for each Community Center participating.
- B. Comprehensive Plan Work Session, Outreach, and Survey Questions: Mr. Adams started the work session by reminding the board the purpose of the work session in reviewing the draft survey staff put together and noting what they wanted to keep or take off. Mr. Adams reminded the board the survey was created using the same format and questions as the Fort Collins Survey as they were instructed by the board. The board members discussed the survey and provided feedback to staff on questions they liked and disliked. Mr. Adams requested they take their time and send their feedback to staff after the meeting. Board members asked about the demographics that were attached to the original Fort Collins Survey, Mr. Adams responded that he knew they were concerned about the demographics and would send the one staff put together from their input after the meeting.
- C. Noise Ordinance: Mr. Adams introduced the Draft Noise Ordinance that was passed by a previous planning board and was recommended for approval by the Board of Commissioners. Mr. Adams asked for current members who were a part of the planning board that approved it to give the history. Mr. Lasater and Mr. Jackson gave their recollection of how the Noise Ordinance came to the planning board to be put together and improved on, after a long process it was approved and sent to the Commissioners. The Commissioners that were sent the draft ordinance was a different board and decided to not consider the ordinance. The Board discussed the draft ordinance, and asked questions to the member of public who was interested in the ordinance.

VII. PUBLIC COMMENT (15-minute time limit. Speakers are limited to three minutes.): Mr. Alan Mercado: stated he viewed the presented draft survey and thought it was really long, and as the consumer it might not be taken due to its length. He suggested taking some questions out and focusing on others.

VIII. BOARD MEMBERS' COMMENTS: Rick Lasater: He is concerned about the North Fork of the French Broad River, and how he believes Asheville will try to take the water. He would like to see the County and Brevard do something or it will be taken. Kimsey Jackson: would like to see the County Commissioners more proactive in the regards of water and sewer authority. It limits the county's ability to expand. He also agrees with what Rick said about the water issue with Asheville.

Mike Privette: He would like to see in the Minutes when Board members thank staff at the end of the meetings, there were no comments written in the previous minutes.

Wendy Warwick: Wishes everyone a Happy Thanksgiving.

Mr. Johnson moved to adjourn the meeting. Ms. Warwick seconded the motion. All present members voted in favor and the motion passed. The meeting was adjourned at 7:22PM.

ADJOURNMENT

A handwritten signature in black ink, appearing to read "Rick Lasater", written over a horizontal line.

Rick Lasater, Chair

A handwritten signature in black ink, appearing to read "Darby Terrell", written over a horizontal line.

Darby Terrell, Planner